

New Testing System for Empanelment as an Examiner

There has been change in system of Examiners eligibility test whereby the test will now comprise of two parts i.e. Part A & Part B.

Both parts will carry 25 marks each. A candidate has to secure minimum 15 marks in each of the part and in aggregate score 36 marks out of 50 marks to qualify as an Examiner.

For example, if a candidate scores minimum 15 marks in Part A test, then he/she has to score minimum 21 marks in Part B test to qualify as an Examiner. Therefore a Candidate to qualify as an examiner has to score minimum 15 marks in each of the Part and score in aggregate 36 marks in both Parts.

Part A Test (25 Marks)

“Part A” test will consist of a computer based multiple choice questions of 30 minutes comprising of 25 Questions of 25 marks. A candidate has to score minimum 15 marks in Part A test. Only if a candidate scores 15 marks in “Part A” test. He will be allowed to appear in Part B test.

Part B test (25 Marks)

Part B test will comprise of digital evaluation of 5 sample Answer books for which total marks will be 25 marks (weightage of each answer book being 5 marks). Candidate will have to evaluate 5 Sample Answer books in **two and a half hour**.

A Candidate will be evaluated on the basis of his evaluation skills. A candidate has to score minimum 15 marks in this test 5 Sample Answer books which will be provided to candidates in this test has already been evaluated and model marks have been awarded to these 5 answer books.

Model marks awarded have already been fed into software testing system. Marks will be awarded to candidates based on degree of variation/deviation observed between a candidate's evaluation and model evaluation done by Head Examiner/Associate Head Examiner.

GUIDELINES

We request you to read the following instructions in relation to the examiner Part A and Part B tests. Further, please note that in addition to these general instructions, instructions on technical matters relating to digital marking will be hosted separately. Please go through the same before you appear in the tests to become examiner.

Instructions related to Part A and Part B test:

General Instructions

1. A unique ID will be generated. This ID will be used to login to the Examiner Empanelment portal along with their PAN No.
2. Applicant must select the subject and test date for Empanelment as Examiner.
3. Once the date is selected the test slot will be booked for the Applicant.
4. Candidate has to appear and pass in two tests i.e. Part A & Part B.
5. It is an internet-based test. You can take the test on your desktop or on your laptop on the appointed date and time from your location. You do not have to visit any test centre for appearing in the test.
6. Applicant must have good internet connectivity during the test.
7. An examiner has to appear and pass the two examiner test i.e. Part A and Part B. An examiner has to appear and Pass “Part A” test only then he/she will be allowed to appear in “Part B” test.
8. An applicant must secure a minimum of 15 marks each in both parts of the test and out of total 50 marks to pass the test he has to score 36 marks. (i.e. 72%) to be declared successful.
9. Once the Applicant passes in both the Tests, he/she will be empanelled with ICAI for evaluating the Answer booklets of students as Examiner.
10. During the test you are not allowed to take any assistance from any one and to refer any books/notes while appearing for the test.
11. Use of Mobile phones is restricted during the test.
12. The test is proctored centrally. In case of impersonation or any other unfair practice, the system will log you out and you would not be able to continue the test. Hence please ensure that when you take the test, you are alone before the computer and no one else comes into the room.

13. You must not discuss or share with others the details of the above test and the details related sample answer with anyone.
14. You can use calculator. However, you cannot use pen or pencil for doing any calculation.

“Instructions related to Part A”

1. The Applicant has to undergo **Part A** test first - Duration of the test is 30 minutes. Test comprises 25 Multiple choice questions. Applicant need to get a minimum of 15 marks to pass the test as per ICAI guidelines.
2. There will be no negative marking.
3. If you finish the exam before 30 minutes, click the question 25 and submit & exit you will be asked on screen to confirm that the exam is to end. Once you have confirmed that the exam is finished, you are then free to leave. If you run out of time or forget to click ‘Finish’, a message will appear stating time expired and will automatically force the system to log out and save your answers.
4. Once you complete the test, marks secured by you will be displayed on the screen.
5. There is no limit of appearance in Part A.

“Instructions related to Part B”

1. 05 sample answer books are to be digitally evaluated and a maximum of 5 marks allotted for each answer booklet. Duration of test is **two and a half hour**.
2. 5 Sample Answer books which will be provided to examiners has already been evaluated and model marks have been awarded to there 5 answer books and model marks awarded have been feeded into software system Marks will be awarded to candidates based on degree of variation observed between a candidate evaluation and model evaluation done by an Head Examiner..
3. Part- B will be held as per the fixed – scheduled whereby the Candidates who have passed the Part A will be invited for Part B.
4. Sample Question papers, sample answers and sample answer books will be hosted one week before the Part B test and the same will be intimated to you.
5. Sample Question papers, sample answers and sample answer books will not be printable and not downloadable. Only view option will be available to you.
6. There will be no negative marking.