

FAQs for Empanelment as an Examiner

I want to empanel as examiner; what are the steps to become an ICAI examiner.

Steps to become an ICAI Examiner

Step 1: Apply for examiner-ship at <http://examinerspanel.icaioexam.icaio.org>

Step 2: Send signed application form along with photograph and requisite documents

Step 3: Appear and pass two stage test (i.e. Part A and Part B) as per the details given below

Step 4: Pass the test and empanel as an examiner

Where I can access the study material of my subject.

Please visit https://www.icaio.org/new_post.html?post_id=5720&c_id=314

What is the methodology of the test?

There has been change in system of Examiners eligibility test whereby the test will now comprise of two parts i.e. Part A & Part B.

Both parts will carry 25 marks each. A candidate has to secure minimum 15 marks in each of the part and in aggregate score 36 marks out of 50 marks to qualify as an Examiner.

For example, if a candidate scores minimum 15 marks in Part A test, then he/she has to score minimum 21 marks in Part B test to qualify as an Examiner. Therefore a Candidate to qualify as an examiner has to score minimum 15 marks in each of the Part and score in aggregate 36 marks in both Parts.

Part A Test (25 Marks)

“Part A” test will consist of a computer based multiple choice questions of 30 minutes comprising of 25 Questions of 25 marks. A candidate has to score minimum 15 marks in Part A test. Only if a candidate scores 15 marks in “Part A” test. He will be allowed to appear in Part B test.

Part B test (25 Marks)

Part B test will comprise of digital evaluation of 5 sample Answer books for which total marks will be 25 marks (weightage of each answer book being 5 marks). Candidate will have to evaluate 5 Sample Answer books in **two and a half hour**.

A Candidate will be evaluated on the basis of his evaluation skills. A candidate has to score minimum 15 marks in this test 5 Sample Answer books which will be provided to candidates in this test has already been evaluated and model marks have been awarded to these 5 answer books.

Model marks awarded have already been feeded into software testing system. Marks will be awarded to candidates based on degree of variation/deviation observed between a candidate’s evaluation and model evaluation done by Head Examiner/Associate Head Examiner.

What is the process of appearing for test for empanelling as an examiner.

An intimation email will be sent to you for registering for the test, while registering for test, you have to choose the preferred subject and register for the test. Please note that registration is mandatory to appear each and every time to appear in the test. To register on-line for the test, please visit <http://examinerspanel.icaiaexam.icaai.org> and use your login credentials to register for the test.

I have registered for the test. How do I configure my personal computer to appear in the test?

Please visit <https://www.talent4m.com/examonline/LoginForICAI.aspx?URL=Welcome>
For general as well as technical instructions and support numbers to configure your test.

For how many exam terms the test will be valid to continue in the panel of examiners?

Six successive exam terms irrespective of the fact that whether you choose or not examinership assignment in a particular exam term. Or in other words it will be valid for three years from the date of passing the test.